

**Measures and guidelines to prevent the spread of the Coronavirus Disease 2019 (COVID-19)**  
**for the 29<sup>th</sup> Annual Ordinary General Meeting of Shareholders of**  
**Bangkok Bank Public Company Limited**

Bangkok Bank Public Company Limited (“the Bank”) is concerned about the health and safety of shareholders and attendees of the 29<sup>th</sup> Annual Ordinary General Meeting of Shareholders which will be held on April 12, 2022; hence, the Bank has established measures and guidelines for attendees in accordance with regulations and recommendations of the authorities to provide hygienic protection for attendees and prevent the spread of COVID-19. In this regard, the Bank will conduct a screening process, arrange social distancing measures, limit the number of people in the meeting room, conduct registration before entering the Bank’s premises, and use an application that the authorities require.

As the Bank has limited space and has to arrange the meeting venue with sufficient distance between participants as well as limit the number of participants in accordance with the regulations and measures of the authorities to prevent the spread of COVID-19, the meeting rooms of the Bank may only be able to seat a limited number of shareholders, which may cause inconvenience to some shareholders. Therefore, the Bank would like to request the cooperation of shareholders to authorize either the Chairman of the Board of Executive Directors, the Chairman of the Nomination and Remuneration Committee, or the President as a proxy holder to attend the meeting on your behalf. Shareholders can specify your proxy holder and also cast your vote on each agenda item in the proxy form and send it together with the relevant documents (as specified in the Guidelines for proxy holder appointment in Reference Document No. 6 of the Invitation Letter) to the Bank using the enclosed prepaid envelope (no postage required).

A shareholder may submit any question relating to the agenda of this meeting to Mrs. Patima Chavalit in advance by email to [patima.chavalit@bangkokbank.com](mailto:patima.chavalit@bangkokbank.com), by mail to Bangkok Bank Public Company Limited, 25<sup>th</sup> floor, 333 Silom Road, Silom Sub-District, Bang Rak District, Bangkok 10500, or by fax to 0-2231-4890 before the date of the shareholders’ meeting. Please also provide the contact information of the shareholder together with the question(s). The Bank will record questions and answers in the minutes of the shareholders' meeting as appropriate.

**Measures and guidelines for the meeting**

1. The Bank will provide hygienic protection in the meeting room by cleaning and disinfecting it one day prior to the meeting.

2. Before entering the Bank’s premises, shareholders/proxy holders must register and clear screening by having their body temperature measured and present proof to Bank staff of having been administered at least two doses of a COVID-19 vaccine and a negative COVID-19 test result from medical centers certified by Public Health Ministry or the Center for COVID-19 Situation Administration conducted not more than 72 hours prior to the meeting. Shareholders/proxy holders are required to complete the enclosed COVID-19 screening questionnaire and submit it to Bank staff. In case shareholders/proxy holders are unable to present a negative COVID-19 test result, the Bank requests that you perform a COVID-19 test on-site with an ATK provided by the Bank before attending the meeting.

The Bank reserves the right not to allow shareholders/proxy holders with a body temperature of 37.5°C or higher to enter the building.

Those who exhibit respiratory symptoms such as coughing, sore throat, runny nose, and shortness of breath, or those with muscle pain or a headache, will be required to take an ATK prepared by the Bank. If the result is negative (no infection), you may attend the meeting in the designated space. The Bank reserves the right not to allow those with positive test result (infected with COVID-19) to enter the building.

However, shareholders who are not allowed to enter the building can authorize other people as proxy holders to attend the meeting and cast their votes on each meeting agenda item included in the proxy form. If shareholders have any questions relating to any agenda item, they can provide their questions to the designated Bank staff. The Bank will record the questions and answers in the minutes of the shareholders' meeting as appropriate.

3. Registration starts at 13:00 hrs. **The Bank will not provide souvenirs, snacks or beverages to reduce the risk of direct contact with items handled by others.**

4. The Bank has limited the number of people in the screening and registration areas to reduce congestion and will provide a waiting area for shareholders/proxy holders before entering the screening and registration areas with social distancing space of 1 meter, which will be indicated with markers. Shareholders/proxy holders are requested to maintain social distancing as designated by the Bank.

5. Shareholders/proxy holders must wear a face mask at all times when they are on the Bank's premises.

6. The Bank has prepared hand sanitizer gel for shareholders/proxy holders at the screening and registration areas and in the meeting rooms.

7. The Bank has arranged the seats in the meeting rooms with a social distancing space of 1.5 meters and a designated number. Each shareholder/proxy holder will be provided a seat number on completing the registration process. Shareholders/proxy holders are requested to sit at their designated seat number for the purpose of tracking in case any attendee is found to be infected with COVID-19.

8. **The Bank will not use microphones for asking questions or expressing opinions in meeting rooms to reduce the risk of direct contact with items handled by others.** If shareholders wish to ask a question or express an opinion, please write your questions or comments on the paper provided in advance by the Bank and give to the Bank staff for further collection and forwarding to the moderator.

**Such measures and guidelines are subject to change as announced or specified by the authorities.**