

Measures and guidelines to prevent the spread of the Coronavirus disease 2019 (COVID-19) for the 27th Annual Ordinary General Meeting of Shareholders of Bangkok Bank Public Company Limited

Bangkok Bank Public Company Limited is concerned about the health and safety of shareholders and attendees of the 27th Annual Ordinary General Meeting of Shareholders which will be held on July 10, 2020, and has introduced measures and guidelines for attending shareholders' meetings in accordance with regulations and recommendations of the authorities to provide hygienic protection to the attendees and prevent the spread of COVID-19. In this regard, the Bank will conduct a screening process, provide social distancing and limit the number of people in the meeting room in accordance with the authorities' regulations.

According to the regulations and measures of the authorities to prevent the spread of COVID-19, the Bank will limit the number of people in the meeting room, therefore the meeting rooms on 29th and 30th floor can accommodate a maximum of 280 seats. Therefore, the Bank requests the cooperation of shareholders to authorize either the Chairman of the Board of Directors, the Chairman of the Board of Executive Directors, or an Independent Director as a proxy holder to attend the meeting on your behalf. Shareholders can specify your proxy holder and also cast your vote on each agenda item in the proxy form and send it together with the relevant documents (as specified in the Guidelines for proxy holder appointment in Reference Document No. 6 of the Invitation Letter to the shareholders' meeting) to the Bank using the enclosed prepaid envelope (no postage required).

A shareholder may send any question relating to the agenda of this meeting to the Corporate Secretary in advance by email to apichart.ramyarupa@bangkokbank.com, by mail to Mr. Apichart Ramyarupa, Bangkok Bank Public Company Limited, 25th floor, 333 Silom Road, Silom Sub-District, Bang Rak District, Bangkok 10500, or by fax to 0-2231-4890 before the date of the shareholders' meeting. Please also provide the contact information of the shareholder together with the question(s). The Bank will record questions and answers in the minutes of the shareholders' meeting as appropriate.

Measures and guidelines for the meeting

1. The Bank will provide hygienic protection in the meeting room by cleaning and disinfectant spraying one day prior to the meeting.
2. Before entering the Bank building, shareholders / proxy holders must clear screening by having their body temperature measured and accurately completing the enclosed COVID-19 screening questionnaire and submitting it to the Bank staff. The Bank reserves the right to not allow shareholders / proxy holders with a body temperature of 37.5° C or higher, or those who exhibit respiratory system symptoms such as coughing, sore throat, runny nose, and shortness of breath, or if the answers in the questionnaire indicate a risk of COVID-19 infection, to enter the building. However, shareholders who are not allowed to enter the building can authorize other people as proxy holders to attend the meeting and cast their votes on each meeting agenda item in the proxy form. If shareholders have any questions relating to any agenda item, they can provide their questions to the designated Bank staff. The Bank will record the questions and answers in the minutes of the shareholders' meeting as appropriate.
3. Registration starts at 13:00 hrs. **The Bank will not provide souvenirs, snacks, and beverages to reduce the risk of having direct contact with items handled by others.**
4. The Bank has limited the number of people in the screening and registration areas to reduce congestion and has a waiting area for shareholders / proxy holders before entering the screening and registration areas with social distancing space of 1.5 meters, which will be indicated with markers. Shareholders / proxy holders are requested to maintain social distancing space as designated by the Bank.
5. Shareholders / proxy holders must wear a face mask at all times when they are in the Bank building.
6. The Bank has prepared hand sanitizer gel for shareholders / proxy holders at the screening and registration areas and in the meeting rooms.
7. The Bank has arranged the seats in the meeting rooms on the 29th and 30th floor with a social distancing space of 1.5 meters and has designated a seat number for each seat. Each shareholder / proxy holder will be provided a seat number upon completion of the registration process. Shareholders / proxy holders are requested to sit at their designated seat number for the purpose of tracking in case any attendee is found to be infected with COVID-19.

Such measures and guidelines are subject to change as specified by the authorities.

Coronavirus disease 2019 (COVID-19) screening questionnaire

For the 27th Annual Ordinary General Meeting of Shareholders which will be held on July 10, 2020 on the 29th - 30th floor of the Head Office, the Bank would like to request cooperation from shareholders or proxy holders in accurately answering the following questions to help prevent the spread of COVID-19.

Name - Surname _____ Phone number _____

1. Do you have a body temperature of 37.5° C or higher? Yes No
2. Do you have any of the following symptoms?
 - Yes, I have the following symptoms:
 - Coughing
 - Sore throat
 - Runny nose
 - Shortness of breath
 - No, I don't have coughing, sore throat, runny nose or shortness of breath.
3. Have you traveled to another country or province, or returned from an area with a COVID-19 outbreak, within the past 14 days?
 - Yes (Specify country / province / infected area _____)
 - No
4. Have you come into close contact with anyone who has, or is suspected of being infected with, COVID-19?
 - Yes No
5. Have you or your family members visited a crowded / congested area during the past 14 days?
 - Yes, I have visited the following places:
 - Boxing stadium / sports stadium Pub / entertainment venue
 - Meetings / social activities Other (specify) _____
 - No