

## **Documents required to register for the meeting:**

- 1. For shareholders attending the meeting:
  - 1.1 Registration Form, duly signed by the shareholder attending the meeting, and
  - 1.2 identification documents, namely,
    - Identification card or
    - Civil servant identification card or
    - Passport (for non-Thai citizens)
    - Court order appointing an executer or an administrator certified by authorized officer (in case of deceased shareholder)
    - Court order appointing a curator or a guardian certified by authorized officer (in the case where the shareholder is an incompetent person or a quasi-incompetent person)
    - In the case where the shareholder is a minor, the parents or legal representative attending the meeting shall submit an identification document with a copy of minor's house registration.
- 2. For proxy holders attending the meeting, the Proxy Form and the Annex to the Proxy Form duly signed by the proxy grantor and the following documents shall be required:
  - identification document of the proxy holder and a certified copy thereof, namely,
    - Identification card or
    - Civil servant identification card or
    - Passport (for non-Thai citizens)
  - 2.2 where the proxy grantor is an individual, a certified copy of the identification document of the proxy grantor, namely,
    - Identification card or
    - Civil servant identification card or
    - Passport (for non-Thai citizens)
    - Court order appointing an executer or an administrator certified by authorized officer (in the case of deceased shareholder and executer or administrator is the proxy grantor)
    - Court order appointing a curator or a guardian certified by authorized officer (in the case where the shareholder is an incompetent person or a quasi-incompetent person and curator or guardian is the proxy grantor)
    - Identification Document of the parents or legal representative with a copy of minor's house registration (in the case where the shareholder is a minor and the parents or legal representative is the proxy grantor)
  - 2.3 where the proxy grantor is a juristic person,
    - (1) a certified copy of the identification document of the authorized director of the proxy grantor, namely,
      - Identification card or
      - Civil servant identification card or
      - Passport (for non-Thai citizens), and
    - (2) a certified copy of the company registration certificate, issued by the Ministry of Commerce (or a relevant authority for a juristic person incorporated abroad) not more than 1 year before the date of the meeting
- 3. In the case where the person attending the meeting has changed the title preceding the name or changed the name or surname, please present documentary evidence of such changes for registration purposes.
- 4. For shareholders wishing to appoint the Independent Director or the President as proxy holder, a Proxy Form and the Annex to the Proxy Form together with documents required in items 2.2 and 2.3 are to be sent by mail in the enclosed prepaid envelope by February 27, 2020.

The Bank may relax any such requirements as the Bank deems appropriate.